

ACADEMIC ADVISING AT HBU

WHAT IS AN ACADEMIC ADVISOR?

An academic advisor is a highly qualified faculty or staff member who will support you on your academic journey through course selection, degree planning, major and career exploration, and connecting to campus resources.

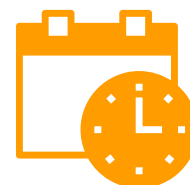


WHO IS MY ACADEMIC ADVISOR?

You are assigned to an academic advisor based on your major. You can find your advisor by logging into Pathfinder through the HBU Portal. If you do not have an assigned advisor listed in Pathfinder, please contact advising@hbu.edu.

WHEN SHOULD I MEET WITH MY ADVISOR?

You are required to meet with your advisor at least once each semester. Your advisor will provide you with your alternate PIN, the code you need in order to register for classes. However, you are encouraged to meet with your advisor any time you have an academic concern or question.



HOW DO I MAKE CHANGES TO MY SCHEDULE?

To make changes before the semester begins:

- New students: fill out online form at hbu.edu/schedulechange
- Current students: make changes in Husky Net, contact your advisor with questions

Once the semester has begun, contact your advisor to make changes to your schedule. Check the academic calendar for add and drop deadlines at hbu.edu/university-catalog/academic-calendar.



WHERE CAN I FIND A LIST OF CLASSES FOR MY MAJOR?

You can find a four-year pathway for your major at hbu.edu/pathways. This provides a list of classes required for your major in a recommended sequence for degree completion. Talk to your advisor about any additional non-course requirements for your major, including CLW points.



WHAT ARE CLW POINTS?

Community Life + Worship (CLW) points are required for graduation and may be earned through attendance at convocation or other advertised CLW events. You must earn a total of 80, with at least 50 from convocation. The CLW program unites the intellectual and the spiritual to prepare students for meaningful lives of leadership, distinction, and service.



WHAT IF I AM UNDECIDED ABOUT MY MAJOR?

You are not alone! If you are undecided about your major, let your academic advisor know. Your advisor can provide you with information about your options, as well as connect you to the Office of Career & Calling if additional major/career counseling is needed. It is not uncommon for students to change their majors, but the earlier you decide, the better. To change your major, fill out the online form in Husky Net.



ADVISING GLOSSARY

Academic Calendar: A list of events that are of an academic nature, such as registration dates, add-drop dates, final examination schedule, etc. Find it at hbu.edu/university-catalog/academic-calendar.

Academic Records Office: Provides services related to creation and maintenance of academic records, including registration assistance, checking progress toward degree completion, certifying enrollment, and providing official transcripts. Contact them at academicrecords@hbu.edu.

Academic Standing: An undergraduate must attain the following acceptable minimum GPA to be considered in good academic standing. Those who fail to meet the minimum GPA will be placed on academic warning, then academic probation, then suspension.

0-48 hours = 1.8 GPA

49-72 hours = 1.9 GPA

73 hours and above = 2.0 GPA

ALEKS: The placement assessment to determine readiness for various lower-level math courses. Ask your advisor whether you are required to take the ALEKS exam.

Alternate PIN: The six-digit code your advisor will provide you with each semester in order for you to register for classes in Husky Net.

Blackboard: A learning management system used to deliver online and hybrid courses. Residential courses may also utilize Blackboard to submit assignments and track grades. Access Blackboard through the HBU Portal at my.hbu.edu.

Career & Calling: Centralized career resource for all students and alumni, providing services such as resume review, career counseling, graduate school advising, career fairs, etc. Contact them at careerandcalling@hbu.edu.

Cashier's Office: The office responsible for all financial transactions of HBU including tuition payment. Contact them at cashier@hbu.edu.

Catalog: The official source of information regarding academic policies and procedures, admissions information, degree and certificate programs, and course descriptions. Find it at hbu.edu/university-catalog.

CRN (Course Reference Number): The four-digit number tied to a specific course section which is used to register for that course in Husky Net.

Corequisite: A requirement (usually another course) that students must take simultaneously.

Degree Plan: The official contract listing the full requirements for graduation with a chosen major. The degree plan must be filed by the time a student completes 64 credit hours.

Degree Works: An online tool where you and your advisor can monitor your academic progress toward degree completion. Access Degree Works through the HBU Portal at my.hbu.edu.

FAFSA (Free Application for Federal Student Aid): The form you need to fill out to get any financial aid from the federal government to help pay for college. It must be filled out each year that you are enrolled in college. Access the FAFSA at studentaid.gov.

ADVISING GLOSSARY (CONTINUED)

FERPA (Family Educational Rights and Privacy Act): A federal law that protects the privacy of student records. Find full details at hbu.edu/about-hbu/consumer-information/rights-under-ferpa.

Financial Aid: Federal, institutional, or private loans, grants, or scholarships which may help a student pay for tuition and fees. Contact the Financial Aid office at financialaid@hbu.edu.

Full-time Student: An undergraduate who is enrolled for 12 or more credit hours per semester.

GPA (Grade Point Average): Calculated by dividing the number of HBU grade points earned by the number of credits attempted (excluding CR, I, P, or W). Grades for transfer courses are not calculated into the cumulative GPA.

A = 4 points B = 3 points C = 2 points D = 1 point F = 0 points

Husky Net: An online system used for registration, accepting financial aid awards, accessing the FERPA waiver, and much more. Access Husky Net through the HBU Portal at my.hbu.edu.

Pathfinder: An online system which enables instructors to identify students having difficulties in their classes and connect them with campus services to help. It also allows students to book advising and tutoring appointments. Access Pathfinder through the HBU Portal at my.hbu.edu.

Pathways: Academic maps which serve as guidelines for course planning and timely graduation. Students should meet with their academic advisors regularly to confirm their official degree plans. Find them at hbu.edu/pathways.

Prerequisite: A course you are required to take before another course.

Syllabus: The written description of course content distributed by instructors to students.

Transcript: The official record of a student's grades and the credits earned.

Tutoring Center: Supports academic success through course-specific tutoring, writing tutoring, academic coaching, collaborative study space, and other services. All Tutoring Center services are offered at no additional cost to the student. Contact them at academicsupport@hbu.edu.